



CASSILTOUN STABLES NURSERY RISK REPORT - 2021-22

Risk ID	Name	Risk	Pre Control Measure				Risk Level	Control Measure	Post Control Measures				Action Plan	Category	Risk Owner	Action Owner
			Likelihood	Impact	Total Risk Score				Likelihood	Impact	Total Risk Score	Risk Level				
2	Operational	We lose key staff and cannot recruit	3	4	12	Significant	Investing in and upskilling our own staff including MA's. Reviewing salaries	2	4	8	Significant			Nursery Manager		
1	Operational/ Reputational	Cassilton Stables Nursery – a decrease in sales, poor financial controls lead to reduction in income, rising costs and increased bad debts.	2	3	6	Moderate	Furlough scheme has been taken advantage of. Nursery has a high cash balance	2	3	6	Moderate	No further action required - ongoing monitoring.	Reputational	Corporate Services Manager	Corporate Services Manager	
3	Operational	The deterioration in the woodlands impacts on the Nurseries ability to deliver its outdoor programme	2	2	4	Moderate	The Nursery is working closely with the Community Woodland Officer to ensure that kindergarten sites remain open. Permission to use (park space) agreed with GCC.	1	2	2	Low			Nursery Manager		
10	Operational/ Reputational	The nursery contracts contagious infectious diseases	3	2	6	Moderate	Nursery follows Infection Control Measures	1	2	2	Low	Risk assessment and infection control measures are in place. Cleaning for Covid-19 will increase daily in conjunction with Risk Assessment.		Nursery Manager		
6	Operational	No business continuity planning resulting in business disruption in the event of a disaster.	2	4	8	Significant	The Nursery can operate if part of the Nursery is affected by business disruption in the short term, insurance would cover loss of income. Longer term disruption would have business implications	2	3	6	Moderate	Business continuity plan to be implemented as per Internal Audit recommendations		CEO		
7	Governance	Fail to have parent Board member	2	2	4	Moderate	Parent Board member recruited after space being vacant	1	1	1	Low			CEO		
8	Financial	Failure of IT systems leading to business disruption, financial loss and loss of data.	2	2	4	Moderate	Improved backup systems in place. Remote access for electronic banking in place. Nursery manager (software) is 'cloud based'.	1	2	2	Low			Director of Finance		

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9	Governance	Failure to comply with relevant legislation (e.g. Data Protection, Health & Safety, OSCR, SCWIS requirements).	1	3	3	Low	Nursery follows governance timetable to ensure deadlines/requirements are met. Compliance with Care Inspectorate and GCC	1	2	2	Low			Nursery Manager	
11	Operational	The Nursery has a poor Care Inspection	1	2	2	Low	Care Inspectorate Inspection Visit on 11th February 2020. Grade 4 awarded. Any recommendations will be implemented.	1	2	2	Low	Recommendations implemented (check with Hazel)		Nursery Manager	